

**CITY OF KINGMAN  
REGULAR MEETING OF GOLF COURSE ADVISORY**

**Council Chambers  
310 N. 4<sup>th</sup> Street  
[CityofKingman.gov](http://CityofKingman.gov)**

**4:30 P.M.**

**Minutes**

**Wednesday, May 18, 2016**

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
Frank Gurzi, Chairperson	M. Meersman, Parks and Recreation Director/Golf Course Superintendent	See attached list
VACANT, V. Chairperson	L. Carver, Council Liaison	
Joe Farner	L. Pitts, Cerbat Cliffs Manager	
Bill Fogg	J. Wheeler, Recording Secretary	
Julie Moon		
Kelly Pickering		
J. Powell		

**REGULAR MEETING**

**CALL TO ORDER AND ROLL CALL**

Commission Chairperson Fogg called the meeting to order at [4:30 p.m.](#) roll call was taken.

Commission Members Present: Fogg, Farner, Pickering, Powell

Staff: Meersman, Carver, Pitts, Muhle, Wheeler

Commission Member Excused: Gurzi

**1. APPROVAL OF MINUTES**

Regular meeting minutes of August 19, 2015.

Commission Member Farner made a MOTION to APPROVE the Regular Meeting Minutes of August 19, 2015. Commission Member Powell SECONDED and minutes were APPROVED by a vote of 4-0.

**2. CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC**

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al. Comments from the Public will be restricted to items not on the agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 2 minutes.

No one from the public to speak.

3. **OPEN MEETING LAWS**

Annual Open Meeting Law Training - City Clerk's Office

Sydney Muhle presented the Open Meeting Laws by PowerPoint and gave members a packet which included the PowerPoint presentation.

4. **ELECTION OF CHAIRPERSON / VICE CHAIRPERSON**

Discussion and Possible Action on Annual Election

Member Fogg inquired about Chairperson Gurzi wanting to continue in the position. Director Meersman had no feedback so Member Fogg assumed he would want to continue in the position.

Commission Member Fogg made a MOTION to re-appoint Member Gurzi as Chairperson. Commis348 Member Powell SECONDED the motion.

The Commission APPROVED the MOTION 4-0 and is recommending to Council that Member Gurzi be re-appointed Chairperson for another term.

Commission Member Pickering made a MOTION to recommend Member Fogg as Vice Chairperson. Commission Member Powell SECONDED the motion.

The Commission APPROVED the MOTION 4-0 and is recommending to Council that Member Fogg be Vice-Chairperson.

5. **GOLF PRO'S REPORT / COURSE PLAY**

Reports on Tournaments

Reports on Course Play and Driving Range Numbers

Levi Pitts - Thank you for backing up after health situation.

My report has been given to Director Meersman for daily rounds. New system will help with tracking weather with computer to correlate with course play giving a more detailed report. It will also help with resident and non-resident play.

Councilmember Fogg inquired more about the details concerning the weather.

Pitt Membership is getting younger, older members are failing in health and are not playing as much. Good sign.

25 tournaments are scheduled not including high school golf

Last tournament was United Way was a great turnout 92 players.  
Less golf tournaments but it is a better turnout overall.  
Desert Construction is in June, 123 signed up with a max at 144 players.  
Shiracman(?) group is a 3 day tournament, bigger than before, localized players from California, Nevada and Arizona—liked reception and staff.  
Junior golf signups begins June 1<sup>st</sup>, with breaks for more family members.

6. **GOLF SUPERINTENDENT REPORT**  
**Report Attached**

Completed projects and upcoming projects at the Cerbat Cliffs Golf Course

Director Meersman reviewed the submitted report. Spoke about the fertilizer, poa seed growth regulator, mowing earlier with rain and ball marks being a challenge. Aerification staggered between nine holes; least amount of disruption. We used 1022 inmate labor and removed 140 gophers. See submitted report with agenda.

Member Pickering inquired about the new tee addition on 18 and the new scorecards reflecting changes.

Director Meersman stated the men's group keeps up records and handicap. The new cards will come when the old ones are gone.

Member Pickering was concerned about the marking of the course and where the responsibility falls for marking the golf course for the trenches from root pruning and such?

Director Meersman stated that this is not a daily responsibility but the marking is done by the golf pro when there is a major event.

Member Pickering inquired about the face of bunker 18. The gophers are a problem and when will it get repaired?

Director Meersman addressed Member Pickering's concerns. He stated that the gopher holes are noted and the new machine is used to help dispose of the pests. It has been noted that it will need to be rebuilt but we need to give the machine a chance. Also, we could try to reseed but seed washes down. We could resod but it would only be a temporary solution. It is a troubled area and we will look into it.

Member Fogg wanted to know if the new tee box on #18, will it be movable? The placement is not popular.

Director Meersman stated it can be moved and that he needs to be asked or made aware of the request including special tee arrangements.

Member Fogg wanted to know how long it takes for pin placement?

Director Meersman answered that it takes about 4 hours.

Member Fogg asked about having the employees take care of all the ball marks. Also, could the inmates be utilized to help? Are the inmate hours up or down?

Director Meersman stated that we do not have enough employees and it takes too long for them. Inmates can fluctuate as we don't always have them.

Member Fogg inquired about the grass being cut differently because of the wind. He stated #5 is an example of one area that is hard to hold.

Director Meersman reviewed and example from Augusta actually utilizing a mowing technique but said it really won't help us.

Member Fogg asked about the new retention basin. Director Meersman said we started after report. No clean up on course after rain. Nice improvement.

Member Pickering stated concerns about #7, will you add another path? Also, concerns about more concrete for cart paths on the par 5 holes.

Director Meersman stated we will add another path further into fairway so it isn't worn down into dirt.

Member Pickering pointed out the use of carts and creatures of habit need to be changed.

Discussion ensued concerning the paths and carts along with the people who drive the carts.

## **7. MEETING DATES**

### **Discussion and Possible Action on Quarterly Meetings**

Member Fogg-The Packet has information concerning the attendance.

Director Meersman addresses the cost to having meetings and explains that budgets have been cut in other cities and they cut commissions all together. We can always have special meetings if necessary to help with lack of a meeting. Time is valuable and not a lot of people donate their time.

Member Fogg recognizes that keeping people on commission is difficult. People don't come back after they address their single issue. He would like inquiries made to find a possible solution to this problem. Could we drop to 5 instead of 7? Could a quorum be three? Could a council member be used to make a quorum?

Director Meersman stated that he would ask the questions and let the members know. He also discussed the fact that we have had no money for capital improvement. This commission is really for major suggestions to pass on to Council.

General consensus was to place this item on the next agenda. Member Fogg stated he would like to keep it quarterly. No action was taken on this matter.

## **8. RECYCLE CAN PROGRAM**

### **Discussion and Possible Action**

Member Fogg inquired about the blue cans and if monies going to junior golf?

Mr. Pitts stated that they were not installed to create monies. They were left to help alleviate the problem of cans in the garbage. 90% of trash was aluminum cans. No volunteer has stepped up to help recycle. This was just to help separate the cans from general garbage.

Councilmember Fogg wanted to know if someone would like to help from Jr. Golf and if someone has investigated this idea?

Mr. Pitt stated that the stink, bees and flies are not something you want to be around. Can collection would need to be all year.

Member Powell suggested the Elks have a wire cage to gather cans, could we have them take bags?

Mr. Pitts thinks it would be nice to have someone take and recycle the cans.

## **9. MEMBER REAPPOINTMENTS**

Discussion and Possible Action

Jim Powell – Reappointment for 1<sup>st</sup> full 3 Year Term

Joe Farner – Reappointment for 2<sup>nd</sup> full 3 Year Term

David Dale – Resigned, need to replace; new member would finish term to 2017 and be eligible for complete first 3 year term.

Commission Member Farner made a MOTION to re-appoint Member Powell to serve his first full 3 year term. Commission Member Pickering SECONDED the motion.

The Commission APPROVED the MOTION 3-0 and is recommending to Council that Member Powell be re-appointed to serve his first full 3 year term.

Commission Member Powell made a MOTION to be re-appointed for a second 3 year term. Commission Member Pickering SECONDED the motion.

The Commission APPROVED the MOTION 3-0 and is recommending to Council that Member Farner be appointed for a second 3 year term.

**Replace Dale**

Discussion on applicants.

Commission Member Farner made a MOTION to appoint Patrick Moore to replace David Dale. Commission Member Powell SECONDED the motion.

The Commission APPROVED the MOTION 4-0 and is recommending to Council that appoint Patrick Moore to the Commission.

**10. POSSIBLE MERGE OF PARKS & RECREATION ADVISORY COMMISSION WITH GOLF COURSE ADVISORY COMMISSION**

Discussion and Possible Action regarding combining commissions.

Next Meeting – August 17, 2016

Director Meersman reported that the Mayor brought the subject to light. The Council agreed it should be looked into joining the two commissions. It is clearly stated in the attached letter. This commission needs to make a recommendation.

Member Pickering stated that he felt the Golf Commission deserves to have its own voice. We have been discussing the future of the commission and it should stay like it is right now.

Member Powell stated his opinion about the merge eluding that the value would be diluted. Merging it would be like cancelling it. He also stated that he feels like the Mayor is not fond of golf course and he may not really care about its future.

Member Fogg stated he has been on commission longer than the other members. Issues over 5-6 years have been evaluated and recommendations have been made because we get input from golfers. We give information to Council and Mayor but the liaison was not attending for many years. The liaison can give weight to the importance and now we have one. He feels like it would be a disservice to both the Parks & Rec and to Golf.

Member Farner stated that he has no interest in Parks & Rec. He feels that the merge will be a losing situation and will dilute the effectiveness for both commissions.

Member Powell asked to clarify his position. He stated that the thousands of hours golf commissioners spend on the golf course to help make recommendations compared to Parks & Rec. where they do not spend any time shows that we should not combine commissions. It should stay as it is currently.

Commission Member Fogg made a MOTION to reject the proposal to combine the commissions. Commission Member Farner SECONDED the motion.

The Commission APPROVED the MOTION 4-0 and is recommending to Council to reject the proposal to combine the Golf Advisory Commission with Parks & Recreation Advisory Commission.

**11. DIRECTORS REPORT**

Report pertaining to Golf Course business.

Director Meersman stated the report is included. If there are issues on the Golf Course, please call me. He is always ready to help.

Next Meeting – August 17, 2016

**12. ANNOUNCEMENTS BY COMMISSION MEMBERS**

*Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.*

Member Fogg stated his concern about the rates for the food and beverage. We were given no notice and the commission has given input in the past. Let's make that an agenda item for next time.

**ADJOURNMENT**

Commission Member Pickering made a MOTION to ADJOURN. Commission Member Powell SECONDED and was APPROVED by a vote of 4-0.

**ADJOURNMENT: 5:52 p.m.**

Approved:

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Frank Gurzi, Chairman

STATE OF ARIZONA)  
COUNTY OF MOHAVE)ss:  
CITY OF KINGMAN)

CERTIFICATE OF COMMISSION MINUTES

I, Jennifer Wheeler, Parks & Recreation Administrative Assistant and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Golf Course Advisory Commission of the City of Kingman held on May 18, 2016.

Dated this 16<sup>th</sup> day of November, 2016.

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Jennifer Wheeler, Administrative Assistant and Recording Secretary